



INDIAN SCHOOL SALALAH

Circular No. ISS/DP/25/2023-24 Date: 30/11/2023

ADMISSION (AY 2024-2025)

1. REGISTRATION FOR NEW ADMISSION (LKG, UKG & CLASS I)

- 1.1 Registration Form for admission to Classes **LKG, UKG & I** for the academic year 2024-2025 can be collected from the school office between 8.30 a.m. and 2.00 p.m. on payment of OMR 10/- from **6th December 2023 to 10th January 2024** and OMR 15/- after **10th January 2024** as per the availability of seats. Registration Form completed in all respects should be submitted to the school office latest by **15th January 2024**.

Availability of Seats

LKG – 150 UKG – 125 CLASS I – 100	The seat allotment is on “ FIRST COME FIRST SERVED BASIS ”. All the applications accepted until the cutoff date will have equal chance of getting selected in the admission process.
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2. AGE LIMIT

- LKG The Child should have completed 3 years on 31st March 2024.
UKG The Child should have completed 4 years on 31st March 2024.
Class 1 The Child should have completed 5 years on 31st March 2024.

3. INTERACTIVE SESSION

- 3.1 After submission of the Registration Form, an Admission Slip will be issued by the Office Clerk, which is to be handed over to the teacher in-charge for admission on the day of interactive session.
- 3.2 Interactive Session with the child and the parent will be on **22nd January, 2024 for LKG and Class I** and **23rd January, 2024 for UKG** from **5.00 p.m. to 8.00 p.m.**
- 3.3 List of selected candidates will be put up on the school notice board on **Sunday, 28th January, 2024 at 11.00 a.m.**

4. ADMISSION – PROCEDURE & REQUIREMENTS

4.1 On declaration of a candidate being eligible for admission, the parent can collect the **Admission Form** from the Fee Counter by paying OMR 2/- only from **28th January, 2024 to 1st February, 2024.**

4.2 Admission Form completed in all respects, along with the following documents should be submitted to the Office Clerk with the relevant fees between 8.30 a.m. and 2.00p.m. from **5th February 2024 to 12th February 2024.**

- a) One recent passport size photograph of the child.
- b) Photocopy of child's passport (First Page, Visa Page and Last Page).
- c) Photocopy of child's civil ID.
- d) Photocopy of father's passport (First Page, Visa Page and Last Page).
- e) Photocopy of father's Resident Card.
- f) Photocopy of mother's passport (First Page, Visa Page and Last Page)
- g) Photocopy of mother's Resident Card.
- h) Photocopy of the latest electricity bill.
- i) No Objection Certificate (NOC) from the respective embassy (Non-Indians)

If any document is found invalid, admission will be cancelled without any explanation and any fee paid will not be refunded.

4.3 The Copy of Fee Receipt given by the Office Clerk should be handed over to the Class Teacher of the student at the time of joining the school.

Note

- Please note, Registration Fee, Admission form fee and Admission fee are **Non-Refundable**, if you do not wish to take admission.
- Kindly ensure to follow the schedule mentioned above.
- Please note, the Admission form collected must be duly filled and submitted to the school as per the schedule mentioned. Late submission may not assure you the admission as the admission is purely based on the number of seats available for each class.

Regards,

30/1/2023

DEEPAK PATANKAR
Principal